

North Routt Community Charter School  
54200 RCR 62  
Clark, CO 80428  
July 19, 2011  
Regular Meeting

**In Attendance:** Stephanie Anderson, Chris Gander, Roy Powell, Jeremiah Beach, Colleen Poole,

**Call to Order:** Jeremiah Beach called the meeting to order at 6:35 PM.

**Approval of Agenda:** Todd Raper added as teleconference call. Chris motioned and Stephanie seconded to approve the agenda. Motion passed unanimously. Following initial approval, the audit was added to action items. Roy motioned and Chris seconded to approve the agenda. Motion passed unanimously.

**Approval of School Board Minutes:** Chris motioned and Jeremiah seconded to approve minutes. Motion passed unanimously.

**Request to address the Board:**

Bill Jankoski voiced concern with the choice of excavators for NRCCS construction project.

**Construction:** Todd Raper via teleconference.

**Schedule:** Current tentative completion date is still January 6, 2012.

**Budget:** Roy voiced concern about costs of new building maintenance--especially the heating system. Stephanie asked about status of the CDE contingency. Jeremiah stated that so far, the water storage tank and filtration system (roughly \$100,000) had been budgeted against the CDE contingency, but not yet invoiced.

**Student/Teacher Report:** None

**Director Report:**

**Enrollment:** 72 students currently enrolled for 2011/2012.

**Audit:** Colleen received paperwork for audit. Chris Catterson's (auditor) fees are low, so he is the preferred choice for NRCCS audit.

**Playground Equipment:** Colleen toured discarded playground equipment from the district that is in very good shape. She will work on a plan to relocate desired equipment to NRCCS to augment existing NRCCS playground equipment.

**Mountain Valley Bank:** Paperwork for line of credit needs to be signed. Chris will sign forms on Wednesday, 7/20.

**IRS:** Dale Mellor is addressing a letter from the IRS regarding 990's.

**RE-2 District:** Colleen was very pleased to announce that Brad Meeks had been selected as the new Superintendent.

**Old Business:**

**Board Vacancies:** Board is still looking for 1 person to serve on the Board.

### **Board Discussion:**

**Finance:** Current assets include the Wells Fargo General Fund (\$71,89560--June 30 balance was \$35,169.79), Mountain Valley Bank Capital Construction Account (\$16,198.88 and outstanding pledges of \$7,480.00).

Expenses include Yampa Valley Bank Line of Credit (\$0.00), Mountain Valley Bank Line of Credit Pay Off (\$31,406.37), and Expeditionary Learning Balance (\$0.00).

YTD available balance is roughly \$37,000.

Based on current financial strength, Colleen will prepare a possible Staff bonus request for Board review.

**5/6 Classroom:** Current enrollment by grade level - Kindergarten (9 students), 1-2 grades (18 students), 3-4 grades (15 students), 5-6 grades (13 students), 7-8 grades (16 students).

Jeremiah presented measurements of proposed grade 5/6 classroom space: Mrs. Missy's Space (281.75 sq. feet), Mrs. Katrina's Space (266 sq. feet - upstairs) (168 sq. feet - downstairs), Mrs. Amy's Space (306 sq. feet), Upstairs Office Space (175.5 sq. feet), Upstairs Computer Space (237 sq. feet).

An alternative solution was proposed to bring in a trailer for storage (and to facilitate a move to the new building), which will free up more usable space in the 281.75 sq. feet of Mrs. Missy's room.

Colleen expressed concern about negative feelings/concerns that grade 5/6 parents may have. A letter will be addressed to all 5/6 parents and drafted by Colleen with the help of Chris and Stephanie that will include classroom details and introduce the new 5/6 Teacher.

### **Action Items:**

**Agenda Approval:** . Roy motioned and Chris seconded to approve the agenda. Motion passed unanimously.

**Approval of Minutes:** Chris motioned and Jeremiah seconded to approve minutes. Motion passed unanimously.

**Audit:** Roy motioned and Jeremiah seconded to hire Chris Catterson to perform the audit. Motion passed unanimously.

### **Executive Session:**

None

### **Adjournment:**

Meeting was adjourned at 8:20 PM