

North Routt Community Charter School
54200 RCR 62
Clark, CO 80428
December 14, 2010
Regular Meeting

In Attendance: Christy Belton, Rick Boese, Roy Powell, Chris Gander, Colleen Poole, Karen Myers, Amy Cosgrove, Dale Mellor, Chris Catterson, Lisa Larkin, Libby Meyring and Becky Heid

Call to Order: Belton called the meeting to order at 6:10 PM.

Approval of Agenda: Gander made a motion and Rick Boese seconded to approve the agenda as amended.
Addition to Board Discussion: Public Input, Board roles for the new building, question from Gander "School Board roles for the new building."

Approval of School Board Minutes: Powell made a motion and Gander seconded to approve School Board Minutes from November 9, 2010. The motion passed unanimously.

Request to address the Board:

Public Input-

Parent Concerns presented by Larkin, Meyring and Heid:

- Information on how to contact School Board Members
- Information on new school before published in news
- Monthly updates on new building
- Butter Braid Fundraising what the monies were for, students selling Butter Braids being recognized
- Website needing to updated
- Would like the report cards sent home sooner
- Form a calling tree for parents
- School phone answering machine to have a difference between the different answering machines

Poole and Myers will prepare a response for the school board.

Student/Teacher Report:

Staff-Cosgrove: 3rd – 8th grades held a Thanks Feast, it focused on CREW and learned and practiced manners. Thanks to the parents that provided the food. Intermediate grades have been studying Colorado geology and will be doing power points. Middle School is still studying Natural Disasters. Staff with the help of Steve and Kelli King has been working on the curriculum for Outdoor Education and Wellness. The Winter Festival will be on Thursday with a change this year because of the growth; there will be separate times for K-5 and 6-8 to come.

Director Report:

BEST update- Communication on the progress of the new building

Allergen Guidelines- Contact Jim Griffin on legalities of the guidelines to be out in January to parents.

Outdoor Education and Wellness curriculum- Covered in Student/ Teacher report.

Winter Festival- Covered in Student/ Teacher report.

Celebration- BEST closing get together at the Glen Eden from 4-6pm on Friday 12-17

Old Business:

Occupancy Permit- Has been submitted to planning department

ELOB letter- Poole contact ELOB and ask what can be done to settle debt.

School Improvement Plan- Tabled

Board Vacancies- Tabled

Policies-

Administrative Policy- Finance: Banking Services-

Governance Process- Handling Concerns

Proposed Amendment to Charter Contract for District Accounting

Board Discussion:

Dale Mellor, District Accounting Services/ Insurance/ D&O-

- October Per Pupil Funding and the over payment by NRCCS will be adjusted in January
- Change the current Wells Fargo general account to have the NRCCS EIN #; if not able to change # close account and open new one with the NRCCS EIN# still giving Mellor full access to the account
- Mellor to review the District Accounting Services Agreement
- Change EIN # on current Wells Fargo general checking account, if unable to change number close account and open new account with NRCCS EIN #.

Insurance Policy was given to the board:

- Waiting for contact from State to obtain Builders Insurance Writer
- Poole will contact insurance company representative to check on coverage for School

Board Members

Public Input Process on the new building- Belton will check with Stranahan on his feelings about public acknowledgement of his contributions. *Powell made a motion and Belton seconded to accept the “Public Input Process”. The motion passed unanimously.*

Board roles for the new building process-Tabled

Audit- Chris Catterson: The Draft Audit was presented and reviewed with the board

- A resolution to submit a supplemental budget should be done if the school would go over the current budget for the year.

Budget-

Powell made a motion and seconded by Rick Boese upon successful closing of BEST grant and sale of the current facility to Stranahan proceeds of the sale to pay off LOC with Yampa Valley Bank, further more success of closing of BEST grant and sale take part of the balance of Mountain Valley Bank capital construction account pay down on the MVB LOC leaving account with a small required balance. The motion passed unanimously.

Water Discussion Update- Apply for both well permit and the shared well permit. Belton will follow up on this; it is due by January 1st.

Articles of Incorporation/ Bylaws/Policy updates- Tabled

Policy Review GP 7, 8, 9 /Ends 5/ EL 4,5,8- Tabled

Action Items:

Adoption of Amendment to Charter Contract/ Accounting Services- Dale Mellor will review.

Executive Session:

None

Adjournment:

Meeting was adjourned at 9:59PM

Next meeting:

Capital Construction Meeting 12-21-10

Study Session School Board Meeting 1-4-10

