

North Routt Community Charter School
54200 RCR 62
Clark, CO 80428
November 9, 2010
Regular Meeting

In Attendance: Stephanie Anderson, Christy Belton, Jeremiah Beach, Rick Boese, Roy Powell, Chris Gander, Colleen Poole and Karen Myers.

Call to Order: Belton called the meeting to order at 6:10 PM.

Approval of Agenda: *Beach made a motion and Boese seconded to approve the agenda. Belton asked to amend the agenda and add "Old Business" to include "Occupancy Permit" "ELOB letter to forgive debt" "Letter for School Improvement Plan" "Insurance." The agenda passed unanimously.*

Approval of School Board Minutes: *Belton asked to make changes to October 12, 2010 minutes to say "it was a suggestion to ask ELOB to forgive debt, if not if they will consider alternative arrangement." "Discussion of closing YVB LOC" "Lease signing by Stranahan is contingent on closing." Belton made motion and Beach seconded to approve the minutes as changed. The motion passed unanimously.*

Request to address the Board: None

Student/Teacher Report:

- Goal Setting Conferences were very rewarding seeing students advocating for their own learning.
- OA&W curriculum development, staff spent an afternoon with The Kings creating a rubric for student self-evaluation. Next OA&W curriculum meeting Monday Dec 6th.
- First trimester report cards going out on Friday the 19th. Changing Kindergarten report cards this year and looking at changing other grades.
- Winter Festival is being planned.

Director Report:

Best Funding Update-

- Everything is on target.
- The Deed and Resolution still needs to be finished.

Old Business:

Occupancy Permit- Tabled

ELOB letter to forgive debt- Tabled

Letter for School Improvement Plan- Tabled

Insurance- #1 Building Insurance

- Still need Insurance from SSSD, Insurance that covers School Board Members D&O.
- Get full copies of the policies and Anderson will review them and contact Brown & Brown for help.

Board Discussion:

Board Officer Elections-

Belton made a motion and Anderson seconded to appoint Roy Powell and Rick Boese to two year appointed terms on the NRCCS school board. The motion passed unanimously.

- President: Christy Belton, Powell moved to nominate and Belton accepted.
- Vice President: Jeremiah Beach, offered to take position.
- Treasurer: Roy Powell, Belton moved to nominate and Powell accepted.
- Secretary: Chris Gander, Beach moved to nominate and Gander accepted.

Anderson made a motion and Boese seconded to approve all of the nominations for board positions as presented. The motion passed unanimously.

*Chris Gander setting up a NRCCS forum on website: Check to be sure it is keeping with laws.

Board Vacancies- Tabled

Water Discussion- #2 Questions for discussion regarding joint use of the NRP well

- Poole will check with Michael Olson and NRP on these questions.
 - Check to see if we get permit for expansion to already have it done?
 - Re-file and re-permit the well?
 - Will it be 600ft from any existing well?

Warranty Deed- #3 copy of agreement

- Warranty Deed is done, school board review it and wait for approval from Carleen Clark.

Contracts for Plowing-#4 & #5 submit contracts

- Budget- #6-#8 financials, email documents for financials, budget vs actual for yr, budget vs actual yr to date (end of previous month), budget vs actual for month (end of previous month), and budget vs actual by month (end of previous month.)
- Watch budget line Kindi-enrichment income.

Motion was made by Powell and seconded by Boese to approve additional spending of \$1,200 to the repairs & maintenance line item for snow plowing. The motion passed unanimously.

*Proposed Amendment to Charter Contract for District Accounting Services- #9

- Amend Resolution that “No banking accounts will be created or altered with out NRCCS School Board approval.”
- Amend Resolution for “Authorization for the School Board President and Secretary or President and Assistant Secretary to sign BEST site lease.

**Motion was made by Belton and seconded by Beach to appoint Colleen Poole as Assistant Secretary. The motion passed unanimously.*

- Powell and Poole meet with Dale Mellor to be clear on the EIN numbers on accounts.

Articles of Incorporation/Bylaws/ Policy updates/ Administrative Policy-

- Articles of Incorporation, leave as is
- Bylaws,
 - Amend 2.3 “which will include President, Vice President and Secretary.”
 - 3.2 , leave as is

- 7.2 , leave as is

Motion was made by Belton and seconded by Powell to amend Bylaws as stated. The motion passed unanimously.

Belton will talk to Eric Knaus to file the amended Bylaws with State.

Policy updates-

- Schedule GP-4a, and review policy as scheduled check on compliance with law.
- GP- Handling Concerns, CDE and grievances.
- Check writing policy
- F1-7 Banking Services
- Charter School Agreement, Poole will send out complete waivers list.

Action Items:

*Adoption of Amendment to Charter Contract

*NRCCS Forum

*Resolution for BEST closing documents signatories

Executive Session:

None

Adjournment:

Meeting was adjourned at 9:05PM

Next meeting:

SST Meeting, November 18th 5:30PM