

North Routt Community Charter School
54200 RCR 62
Clark, CO 80428
October 18, 2011
Regular Meeting

In Attendance: Doug Kenyon, Colleen Poole, Stephanie Anderson, Chris Gander, Roy Powell, Todd Raper, Amy Cosgrove, Susan Marshal

Call to Order: Roy Powell called the meeting to order at 6:06 PM.

Approval of Agenda: Chris motioned and Roy seconded to approve the agenda. Motion passed unanimously.

Approval of Minutes: Stephanie motioned and Doug seconded to approve the minutes. Motion passed unanimously.

Request to address the Board: None

Construction: Todd Raper

Sheetrock is up and ready for taping and finishing. Water treatment design is still not complete and needs to be submitted to the State. There will be extra pressure placed on the designer so that Calcon can price and then submit to the State for approval. This is currently the highest open risk of the project, since pipes and lines need to be buried before the ground freezes. Not getting the State to approve a contingency could result in additional costs up to \$35,000. Outside contingency needs to be approved for the fire roads--less than \$8,000. The local fire department has requested a fire hydrant--using the water tank is one consideration pending State approval. Funding will be sought from the outside contingency. The Garn building is now under construction and the boiler should be in later this week. Site concrete should be completed within the week as well. The new road loop and solar panels have been installed.

There is currently \$29,600 in the reserve. All known change orders covered. Soil testing is an area where roughly \$10,000 can be saved. Todd has requested to limit further testing. The furniture budget is \$99,500--the current bid is for \$89,500, so another \$10,000 has been saved. To date, Calcon has absorbed \$112,421 in change orders that would have otherwise been spent. Both Todd and the Board expressed gratitude to Calcon for this substantial savings.

Completion is still on schedule for 1st week of January. Amy asked if the new building would be available for December holiday party, and Todd stated that he would make an inquiry at the next construction meeting. Chris asked about the possibility of working with the District facilities department with regards to mechanical systems. Todd suggested using beetle kill trim for all classroom signs in addition to the trim.

No Certificate of Occupancy will be issued this year. The school will get a temporary certificate (TCO) with a list of items to complete. Stephanie asked about the timing of a TCO with respect to property taxes.

Student/Teacher Report: Amy Cosgrove

Staff: Enrichment (1st rotation) ends at the end of this month. Enrichment subjects include Spanish, Art, Music, and conflict resolution. Expeditions are progressing smoothly: 5-6 graders are working on

energy and have a power plant visit scheduled. Grades 7-8 are dissecting fish for their ocean expedition. Grades 3-4 had a great trip to Gold Creek Lake for their water cycle expedition. All staff have been given new MacBook laptop computers. The biking unit has begun. A school hike to Burn Ridge last Friday was a great experience for everyone. A women's book club has been started for girls in grades 4-8.

Director Report:

Susan Marshal has been hired as the new admin. Ben from Vista Verde has loaned a vehicle (Suburban) for transporting kindergarteners between NRCCS and the preschool. Colleen and the Board discussed possible ways to publicly recognize all NRCCS donors and benefactors. Colleen will work with Susan to compile employee handbooks and policies. 64 FTE students were enrolled as part of the final count. New Superintendent Brad Meeks visited NRCCS.

Old Business:

Board Vacancies: No elected positions are up in November.

Foundation: Nancy Spillane (formery of Lowell Whiteman Primary) has been identified as someone who may be available to advise NRCCS during the creation of a foundation.

Fund Board: A request for \$105,000 has been prepared and will be submitted to the Fund Board for 3-years of ELOB funding.

Board Discussion:

Pre-School: The North Routt Pre-School was forced to close down 3 weeks ago. NRCCS has a vested interest in the success of the Pre-School, so a meeting was held with parents. 1-2 grade teacher Katrina is certified as a Pre-School Director, so she has stepped in to fill the roll at the end of each day. Several other NRCCS teachers have also volunteered each day and are serving on the Pre-School Board. Interviews for a new Director should be completed within the week. Interviews for teachers will follow. There are several issues the NRCCS Board should consider to ensure mutual success for both schools. Options include the Pre-School becoming a wholly owned subsidiary of NRCCS (Governance), or NRCCS has a management contract to run the Pre-School. Both options are dependant on a pending USDA review. Stephanie commended NRCCS staff and other community members for their selfless effort to keep the doors open. Pre-School Board meetings have been each Wednesday from 5:30

Roy moved to form a feasibility study to explore North Routt Pre-School. Chris seconded. The motion passed unanimously.

Budget: FTE is down from 65 to 64 students, so PPR was adjusted to \$380,939. Kindergarten enrichment has been adjusted to reflect \$1,500 monthly income. The golf tournament fundraiser brought in roughly \$15,000. Roy suggested zeroing out the budget.

Stephanie moved to accept the budget as written. Doug seconded. Motion passed unanimously.

Self-Monitoring: The Board decided that monthly policies for review should be treated as homework for Board members and that members should continue to be aware of these policies throughout the context of monthly Board meetings and business.

Open House: Saturday, January 21 was selected as the date for a new school building open house. A nice catered event will be planned for the community.

Action Items:

Pre-School: Roy moved to form a feasibility study to explore North Routt Pre-School. Chris seconded. The motion passed unanimously.

Budget: Stephanie moved to accept the budget as written. Doug seconded. Motion passed unanimously.

Executive Session:

None

Adjournment:

Meeting was adjourned at 9:05 PM